



SAO BRAS GOLF SOCIETY

ANNUAL GENERAL MEETING - MINUTES - 2024/25

VENUE - CORREIA BAR - SAO RAMAO

TIME - 11 SEPTEMBER 2025 - 4 PM

AGENDA ITEMS FOR DISCUSSION	ACTION
<p>1 APOLOGIES - 8 Arnold Veraart, Clive Walker(CW), Ian Cotgrave, John Gittens, Lesley MacNish, Richard Lay, Stuart Read, Ray Diamond.</p>	
<p>2 ROLL CALL OF ATTENDEES - 12 Ty Gardner (TG), Adrian Jones (AJ), Robin Moore (RM), Jeff Sweet (JS), Keith Byrne Fraser, Christian Parn (CP), Eric Coulson, Stan Russell, Mark Anderson, Ron Martin, Roger Hatley, Stephen Coulson(SC).</p>	
<p>3 CHAIRMAN'S ADDRESS - TY GARDNER</p> <p>3.1 It has been a good year on the course for SBGS - excluding the weather! 3.2 Moving to QdR was confirmed as an great decision. 3.3 Fees for QdR for next season have not been confirmed yet, but these will be advised ASAP. 3.4 Thanks to JS, AJ, RM and MA for their hard work and support over the year. 3.5 TG specifically thanked CW for all his assistance on administration over the season and on behalf of all Members, wished him a quick and full recovery. 3.6 Members are encouraged to try and recruit new members for next season.</p>	<p>TG</p> <p>All</p>
<p>4 TREASURER'S REPORT - INCL. UPDATE ON FUNDS AND DONATIONS AND 2025.26 BUDGET - ADRIAN JONES</p> <p>4.1 The Financial Statements for the current season and the Budget for the new season were presented and approved. 4.2 The budget was based on 25 members for the current season, and 22 paid up were enrolled. 4.3 By reducing prizes and eliminating vouchers at the Annual Awards dinner, costs were reduced by around €700. 4.4 In addition a generous donation of €500 was received from the Anderson Family - for which the Committee and Members thanked MA. 4.5 Financially the SBGS is in a strong financial position with a closing surplus of €1,647 and a Charity Balance of €222. 4.6 Based on 20 Members and receiving a donation or sponsorship of €500 again, a surplus was forecast for next season. 4.7 The Treasurer was given discretion to modify the wine selection in line with the budget for next season. 4.8 The Members voted to confirm that part of the surplus be used to subsidise new T-shirts in the new season. 4.9 The Chairman indicated that he was waiting for feedback from QdR, and that a price of €20/shirt was possible. 4.10 It was unanimously agreed to make a donation to the Bomberos in March 2026 - using part of the surplus. 4.11 Balancing buggy costs for odd numbers on match days will be left to at the discretion of the Treasurer in future. 4.12 Subject to Green and Buggy fee adjustments from QdR, Society charges will remain unchanged for next season.</p>	<p>AJ</p> <p>AJ</p> <p>TG</p> <p>TG</p> <p>AJ/JS</p> <p>AJ</p> <p>AJ</p>
<p>5 CAPTAIN'S REPORT - JEFF SWEET</p> <p>5.1 JS reported that it had been a pleasure to be Captain for the year - and wished CP and MA for the new season. 5.2 2026 will be the 25th Anniversary of the SBGS - JS indicated he would plan an event after Past Captain's Day. 5.3 The Chairman and the Members unanimously thanked JS for driving the SBGS for the 25 years and highlighted that it was tribute to him personally.</p>	<p>JS</p>
<p>6 MEMBERSHIP APPLICATIONS/RESIGNATIONS - ADRIAN JONES</p> <p>6.1 Summary of changes in 2024/25 - 22 paid Members for the year plus 3 HLTM's and 3 resignations during the year. 6.2 Further to 3.6 above, JS indicated that he would be advertising for new members in the Sao Bras area shortly.</p>	<p>JS</p>
<p>7 ELECTION OF COMMITTEE MEMBERS FOR 2025/26 - TY GARDNER</p> <p>7.1 The AGM was advised in advance that the following were prepared to stand for election : Ty Gardner - Chairperson, Adrian Jones - Treasurer, Stephen Coulson - Secretary, Christian Parn - Captain, Mark Anderson - Vice Captain. 7.2 After the floor indicated that there were no further nominations, the nominees were duly elected and verified. 7.3 TG further advised that he would fill in and assist SC by doing CW's duties until he is well again.</p>	<p>TG</p> <p>TG/RM</p> <p>TG</p>

<p>8 GOVERNANCE FRAMEWORK - ROBIN MOORE</p> <p>8.1 Outside of the calculation of handicaps, there have been no significant changes since adoption at 2022/23 AGM.</p> <p>8.2 RM advised that apart from the changes minuted at this meeting, no major changes are envisaged at this time for 2025/26.</p>	RM/SC
<p>9 GOVERNANCE ITEMS FOR SPECIFIC APPROVAL - TY GARDNER</p> <p>9.1 Home course for 2025/26 - agreed to continue at Quinta da Ria.</p> <p>9.2 Membership, 2-Club and Visitor fees for 2025/26 - confirmed as remaining unchanged - as per 4 above.</p>	TG RM/AJ/SC
<p>10 EVENTS CALENDAR - ROBIN MOORE</p> <p>10.1 A proposed schedule of events is currently being finalised with Quinta da Ria, and will be published ASAP.</p> <p>10.2 TG agreed to try and arrange some away days during the year - particularly as many Members have PF cards now.</p>	TG/SC TG
<p>11 WEBSITE - ROBIN MOORE</p> <p>11.1 Members confirmed that the website is working well and that they are using it.</p>	RM/SC
<p>12 ANNUAL AWARDS DINNER - TY GARDNER</p> <p>12.1 To be held at Tiramisu on 20.09.25.</p>	
<p>13 SPONSORS - TY GARDNER</p> <p>13.1 TG requested that all Members look for sponsorship options - but given the current surplus this was not as important as in prior years.</p>	All
<p>14 SHIRTS - TY GARDNER</p> <p>14.1 The meeting agreed that new shirts are needed and TG undertook to follow this up as per 4.8 and 4.9 above.</p>	TG
<p>15 HANDICAP UPDATE - ROBIN MOORE</p> <p>15.1 RM advised that the system implemented in February 2024 is working well - and thanked Christian Parn his support and assistance.</p> <p>15.2 Members are requested to make use of system to implement scores from other courses - discuss with Christian Parn if required.</p> <p>15.3 It was agreed that any Member having an official World Handicap should submit it to CP and SC on the Monday before any Society competition that they enter and also in the last week of the month for inclusion in the SBGS model .</p> <p>15.4 JS thanked RM and CP for all their work on the handicaps.</p>	All All/SC/CP
<p>16 ITEMS IDENTIFIED BY MEMBERS FOR DISCUSSION - per email of 11.08.25 - ROBIN MOORE</p> <p>16.1 No items raised by Members, but the Chairman agreed to discussion of the points in 16.2 and 16.3 below.</p> <p>16.2 It was agreed to look at doing away with Par 3's, 4's and 5's Competition and replace it with something that is more Admin friendly.</p>	RM TG/SC/MA
<p>17 ANY OTHER BUSINESS - TY GARDNER</p> <p>17.1 None.</p>	
<p>18 CLOSURE OF MEETING - TY GARDNER</p> <p>18.1 TG declared the meeting closed at 17h25.</p>	

Sao Bras Golf Society Income & Expenditure Report
Actuals for 2023-24, 2024-25 and Budget 2025-26

	2023-24			2024-25		2025-26	
	Actual	Budget	Total Yr	Total Yr	Notes	Budget	Notes
Opening Balance	851	734	734	734		1,647	
Income							
Sponsorship	300		500	500		500	
Subs	1,530	1,750	1,540	1,540	1	1,400	3
Guest subs	80	100	110	110		100	
Sundry	- 53	150	- 1	- 1		150	5
Total Income	1,857	2,000	2,149	2,149		2,150	
Expenditure							
Shirts	-	-	-	-			
Prizes	1,519	1,195	864	864	2	1,100	4
Entertainment	155	-	-	-		-	
Website / Marketing	300	300	372	372		300	
Sundries	-	120	-	-		120	
Total Expenditure	1,974	1,615	1,236	1,236		1,520	
Movement for period	- 117	385	913	913		630	
Closing Balance	734	1,119	1,647	1,647		2,277	

Charity balance	668	922
Payment to Bombediros		700
Charity balance to carry forward		222

Notes:

- 1 22 full year
- 2 Includes €85 for wooden spoons.
- 3 20 full year paying members @ €70
- 4 17 events @ €40 + end of year prizes €335 + €85 for wooden spoons
- 6 Buggy surplus and 2's surplus